



# Section 319 Grant - Final Proposal Form ORIGINAL

FY2014 Final Proposals are due Friday, October 4, 2013

## Section I: General Information

Project Title FY 2015 Education & Outreach Mini-Grants

### Project Sponsor Information

Sponsor Name Soil & Water Conservation Districts of Montana, Inc.

County Lewis & Clark

Website www.macdnet.org

Tax Identification # 23-7096823

DUNS # 137350505

SAMs # \_\_\_\_\_

Primary Contact Jan Fontaine

Signatory Jeff Tiberi

Title Admin. Assist.

Title Ex. Director

Address 1101 11th Avenue

Address 1101 11th Avenue

City Helena State Montana Zip Code 59601

City Helena State Montana Zip Code 59601

Phone Number 406-443-5711

Phone Number 406-443-5711

Fax Number 406-443-0174

Fax Number 406-443-0174

E-mail Address mail@macdnet.org

E-mail Address jtiberi@macdnet.org

Signature Jan Fontaine

Signature Jeff Tiberi

### Project Location

Watershed Name or HUC # see comment box on page 4

TMDL Planning Area Multiple

(1) Waterbody Name from 2012 List of Impaired Water Varied/Depends on mini grants awarded

(1) Probable Cause(s) of Impairment Varied/Depends on mini grants awarded

(2) Waterbody Name from 2012 List of Impaired Waters Varied/Depends on mini grants awarded

(2) Probable Cause(s) of Impairment Varied/Depends on mini grants awarded

(3) Waterbody Name from 2012 List of Impaired Waters Varied/Depends on mini grants awarded

(3) Probable Cause(s) of Impairment Varied/Depends on mini grants awarded

Activity 1 Name Varied mini grants

Latitude (1) \_\_\_\_\_

Longitude (1) \_\_\_\_\_

Activity 2 Name \_\_\_\_\_

Latitude (2) \_\_\_\_\_

Longitude (2) \_\_\_\_\_

Activity 3 Name \_\_\_\_\_

Latitude (3) \_\_\_\_\_

Longitude (3) \_\_\_\_\_

### Nonpoint Source (NPS) Information

Which WRP does the project implement?

What is the WRP status?

Does the project implement recommendations in a TMDL?

Waterbody Type

Functional Category

1st Pollution Category

Percent of Total (%)

2nd Pollution Category

Percent of Total (%)

3rd Pollution Category

Percent of Total (%)

4th Pollution Category

Percent of Total (%)

**Project Funding**

319 Funds Requested

Does the project sponsor have any open 319 contracts?

**Matching Funds**

Project Title E&O Mini Grant Program (FY2013)

State Match

DEQ Contract Number 212068

State In-Kind Match

319 Award \$25,500.00

Local Funds

Projected Closing Date June 30, 2014

Other Match

Total Matching Funds

Project Title E&O Mini Grant Program (FY2014)

Other Federal Funds

DEQ Contract Number 213022

Total Project Budget

319 Award \$21,000.00

Administrative Fee

Projected Closing Date June 30, 2015

**Project Description**

**Methods:** Please describe the specific activities of this project.

This grant would fund education & outreach mini grants for FY2015, as well as management of the mini grant program for the state of Montana. Two calls for mini-grant applications will be completed - one in September 2014 and one in February 2015. Each call will be advertised with press releases in MT newspapers, advertisements through the Montana Association of Conservation Districts (MACD), Montana Watershed Coordination Council (MWCC), and Montana Watercourse list serves. A review committee made up of member of the MWCC E & O Committee will review and rank the applications.

**Objectives:** Please describe the specific/measurable objectives that will ensure the achievement of the project goal(s).

This grant should fund a minimum of ten individual education & outreach mini grants of up to \$2,000 each and will only be awarded in areas with an accepted WRP, as of 7/25/13 or those approved by DEQ after that date. Eligible entities include: schools; nonprofit organizations; agencies; and volunteer groups, etc. In the past these mini grants have funded a variety of education and outreach projects, including: start-up for volunteer monitoring; purchasing of equipment for non-point source education; producing educational pamphlets, documents, calendars; water festivals or tours; producing radio, television, billboard, newspaper, magazine messages, etc. Grants awarded under this program may be similar but could include new ideas or programs. Education must be focused on non-point source pollution, or issues dealing with cumulative impacts on water quality.

**Overview:** Please provide a brief summary of the proposed project.

Two calls for applications will be done, one in September 2014 then another in February 2015 through press releases and e-mails sent to conservation districts, watersheds groups, educators in Montana and the general public. A minimum of ten individual education & outreach mini grants of up to \$2,000 each will be funded and will only be awarded in areas with an accepted WRP, as of 7/25/13 or those approved by DEQ after that date. So therefore these watersheds: Lolo Creek, Lower Clark Fork, Ninemile Creek, Shields, Sun, Swan, Teton, Upper Big Hole, Upper Clark Fork Tributaries, and Upper Gallatin. With a quick turn around from the time of the call until funds are available, this program meets local needs and put funding on the ground to assist with non-point source pollution issues.

SWCDMI has been awarded four Section 319 Grants in the past for mini-grants. The first grant had two calls for applications, the first in June 2010 where we received five applications and four were awarded. The second call was in January 2011 where we received eighteen applications and eight were awarded. This grant closed in June 2012. The second grant had two calls for applications, the first in July 2011 where we received eight applications and five were awarded. The second call was in February 2012 where we received ten applications and nine were awarded. The third grant will had its first call for applications in August 2012 where five mini grants were funded and it's second call in February 2013 where eight mini grants were funded. The fourth grant will have it's first call in September 2013.

Conservation districts, watersheds groups, educators in Montana and the general public have used these 319 funds to support successful volunteer monitoring projects; water festivals or tours; educational pamphlets; to purchase equipment for non-point source education volunteer monitoring; and purchasing of equipment.

## Section II: Background Information

### A: Statement of Need and Intent

- Fulfills need for immediate funding of small project
- Reporting for sub-awards is manageable

### B: Collaborative Effort

Partner	Role
DEQ	assistance and oversight of the project
MWCC	members make up the committee that will review applications
Conservation districts, watersheds, local governments	those awarded mini grant

### Additional Information (Collaborative Effort)

**C: Project Planning and Management**

Funding Organization	Award Amount	Project Description	Project Status	Contact Information
DNRC	\$40,000	Legal services for Montana's 58 conservation districts	ongoing	Laurie Zeller 444-6669 lzeller@mt.gov
BLM	\$60,000	Sage grouse mini grants - 23 have been awarded to help with keeping the sage grouse off the endangered species list	ongoing	Lori Anderson 896-5196 landerso@blm.gov
DEQ	\$100,000	Conservation Advisor for Livestock Operations (CALO) - a self assessment was created for producers to use along with awarding mini grants for improvements to operations	ongoing	Mark Ockey 444-5351 MOckey@mt.gov
DEQ	\$30,000	EDUCATION AND OUTREACH MINI GRANTS FOR FY2011 - awarded mini grants for project/programs that worked on water quality/quantity	completed	Robert Ray 444-5319 rray@mt.gov
DEQ	\$30,000	EDUCATION AND OUTREACH MINI GRANTS FOR FY2012 - awarded mini grants for project/programs that worked on water quality/quantity	completed	Robert Ray 444-5319 rray@mt.gov

*Additional Information (Planning and Management)*

### **Section III: Project Components**

**A: Education and Outreach: Please briefly describe the education and outreach component of this proposal, the target audience, and the method of delivery.**

The main focus of these mini-grant applications is education and outreach and will only be awarded in areas with an accepted WRP, as of 7/25/13 or those approved by DEQ after that date and each mini-grant must also directly relate to implementing WRP activities fundable under the 319 guidelines. So therefore these watersheds: Lolo Creek, Lower Clark Fork, Ninemile Creek, Shields, Sun, Swan, Teton, Upper Big Hole, Upper Clark Fork Tributaries, and Upper Gallatin.

**C: Operation and Maintenance**

**D: Monitoring: Please briefly describe the monitoring component of this proposal.**

Sub-awards through the mini-grant program will only be awarded in areas with an accepted WRP, as of 7/25/13 and each mini-grant must also directly relate to implementing WRP activities fundalbe under the 319 guidelines. So therefore these watersheds: Lolo Creek, Lower Clark Fork, Ninemile Creek, Shields, Sun, Swan, Teton, Upper Big Hole, Upper Clark Fork Tributaries, and Upper Gallatin.

SWCDMI will monitor/evaluate the effectiveness of the mini-grant programs as a whole by doing:

- A survey of effectiveness of program
- Compile benefits
- Implement suggestions

**Section IV: Scope of Work**

Task 1 Title Mini Grant Awards (pass-through)

Description

A minimum of 10 individual mini-grants for education & outreach activities will be selected using a competitive state-wide process and shall not exceed \$2,000 and will only be awarded in areas with an accepted WRP, as of 7/25/13 or those approved by DEQ after that date. So therefore these watersheds: Lolo Creek, Lower Clark Fork, Ninemile Creek, Shields, Sun, Swan, Teton, Upper Big Hole, Upper Clark Fork Tributaries, and Upper Gallatin. Potentially eligible entities include: schools; nonprofit organizations; agencies; and volunteer groups. Educational activity types can include but are not limited to: start-up for volunteer monitoring; purchasing of equipment for NPS education; producing educational pamphlets, documents, and calendars; water festivals or tours; producing radio, television, billboard, newspaper, and magazine messages. Education must be focused on NPS pollution, or issues dealing with cumulative impacts on water quality.

Deliverables

Task 1 Funding

10 sub-awarded grants	319 Funds	\$21,000.00
	Non-Federal Match	\$17,000.00
	Other Federal Funds	
	Total Cost	\$38,000.00
	Is Match Secured?	No

Timeline \_\_\_\_\_ Match Source \_\_\_\_\_

Task 2 Title Promote/management of the mini grant program

Description

An application form and criteria for selection of mini-grant projects will be developed. Promote the mini-grant program; solicit applications through Montana Watershed Coordination Council Education & Outreach Committee and other appropriate forums. Two calls for mini grants will be released, one in September 2014 the other in January 2015. A committee will review grant applications and select the most competitive projects. Grants will be awarded, subject to DEQ approval, and administer contracts. SWCDMI will monitor/evaluate the effectiveness of the mini-grant programs as a whole.

Deliverables

Task 2 Funding

Press release Application Updated call for applications  Review panel spreadsheet Notifications to sub-awards Payments of sub-awards	319 Funds	\$2,000.00
	Non-Federal Match	
	Other Federal Funds	
	Total Cost	\$2,000.00
	Is Match Secured?	

Timeline \_\_\_\_\_ Match Source \_\_\_\_\_

Task 3 Title Project Adminsitration

Description

SWCDMI will submit quarterly status reports with match statements and requests for reimbursement, annual reports, and a final report as well as appropriate billing and contract management.

Deliverables

Quarterly Reports  
Yearly Report  
Final Report  
Deal with DEQ

Task 3 Funding

319 Funds	<input type="text" value="\$2,000.00"/>
Non-Federal Match	<input type="text"/>
Other Federal Funds	<input type="text"/>
Total Cost	<input type="text" value="\$2,000.00"/>
Is Match Secured?	<input type="text"/>

Timeline \_\_\_\_\_ Match Source \_\_\_\_\_

Task 4 Title \_\_\_\_\_

Description

Deliverables

Task 4 Funding

319 Funds	<input type="text"/>
Non-Federal Match	<input type="text"/>
Other Federal Funds	<input type="text"/>
Total Cost	<input type="text"/>
Is Match Secured?	<input type="text"/>

Timeline \_\_\_\_\_ Match Source \_\_\_\_\_

**Section V: Supporting Documents**

**A: Detailed Project Budget**

Task Number and Specific Action	Cash Match			In-Kind Match			319 Funds	Total Costs
	Private	State	Federal	Private	State	Federal		
Task I								
10 Sub-awards	\$17,000						\$21,000	\$38,000
Task II								
Press Releas							\$200	\$200
Review Applications							\$200	\$200
Coordinate Review Panel							\$500	\$500
Notify Sub-awards							\$200	\$200
Make payments to sub-awardees							\$900	\$900
Task III								
Quarterly Reports							\$1,000	\$1,000
Yearly Report							\$500	\$500
Final Report							\$500	\$500
<b><u>TOTAL</u></b>	<b><u>\$17,000</u></b>						<b><u>\$25,000</u></b>	<b><u>\$42,000</u></b>



**B: Project Milestone Table:** Please complete the following Project Milestone Table by entering task numbers and titles in the left hand column, then check the box(es) for the appropriate quarter(s) and year(s) in which the task will take place.

Milestone	2QT	3QT	4QT	1QT	2QT	3QT	4QT	1QT	2QT	3QT	4QT	1QT
	2013	2013	2013	2014	2014	2014	2014	2015	2015	2015	2015	2016
July 2014 - Design application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
August 2014 - First call for applications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
October 2014 - mini grants awarded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
January 2015 - quarterly report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
February 2015 - Second call for applications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
March 2015 - mini grants awarded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
April 2015 - quarterly report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
July 2015 - quarterly report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
October 2015 - quarterly report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
January 2016 - quarterly report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
February 2016 - final report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please ensure that you submit a **project map(s)** and **letters of support (at least 3)** along with this Final Application form. If design drawings are available please provide those as well. For on-the-ground work please include copies of the applicable permits.

- C: Project Map
- D: Letters of Support
- E: Design Drawings
- F: Applicable Permits
- G: Draft of amended WRP

**H: Comments:** Please use the space provided for any additional information that may not have been captured by this application form.

Sub-awards through the mini-grant program will only be awarded in areas with an accepted WRP, as of 7/25/13 and each mini-grant must also directly relate to implementing WRP activities fundable under the 319 guidelines. So therefore these watersheds: Lolo Creek, Lower Clark Fork, Ninemile Creek, Shields, Sun, Swan, Teton, Upper Big Hole, Upper Clark Fork Tributaries, and Upper Gallatin.



420 Barrett St. • Dillon, MT 59725

Phone: (406) 988-0191 • beaverheadwatershed@gmail.com

To Whom It May Concern,

The purpose of this letter is to express our support of the 319 Mini Grant Program. The Beaverhead Watershed Committee has received a 319 Mini Grant in the past to assist with funding outreach activities. Without these funds the BWC would not have been able to complete our project. The BWC believes that education and outreach to the community is critical to the health of the watershed and the 319 Mini Grant Program is a key part providing financial assistance to accomplish those activities.

Sincerely,

A handwritten signature in cursive script that reads "Katie Tackett".

Katie Tackett  
BWC Coordinator/BCD Grants Administrator

# Big Hole



Watershed Committee

## Big Hole Watershed Committee

Post Office Box 21  
Divide, MT 59727  
(406) 960-4855  
info@bhwc.org  
www.bhwc.org

October 4, 2013

Montana Department of Environmental Quality  
Water Quality Planning Bureau  
PO Box 200901  
Helena, Montana 59620

Dear Mr. Robert Ray,

The Big Hole Watershed Committee would like to extend our support to continue to Montana Department of Environmental Quality Mini-Grants program administered through the Soil and Water Conservation Districts of Montana, Inc.

The latest round of changes to the 319 program both in the standard grants program and the mini-grants program represent a positive step for both programs. We are excited to have an opportunity to be eligible for both programs. While many watershed projects to improve water quality can be addressed through the standard grant program, the mini-grant program provides a unique resource to address opportunities to improve water quality on a smaller scale, whether on a short time scale or a small, inexpensive issue, and on a year round basis.

I hope that you will consider continuing this program as it is an important resource for watershed groups working hard to improve water quality in their areas.

Sincerely,

Jen Downing  
Executive Director

BITTER ROOT  
**Water**  
FORUM

PO Box 1247  
Hamilton, MT 59840

(406) 375-2272  
brwaterforum@  
bitterroot.net

[www.brwaterforum.org](http://www.brwaterforum.org)

Executive Director  
Heather Mullee

AmeriCorps Member  
Kalena Gravina

Bookkeeper  
Jenny West

Board of Directors  
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Secretary  
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Alli Neils Lemoine  
Eddie Olwell  
Al Pernichele  
Cynthia Rademacher  
Ed Snook

October 3<sup>rd</sup>, 2013

Water Activities Work Group 319 Review Committee  
Montana Department of Environmental Quality  
1520 E. Sixth Avenue  
P.O. Box 200901  
Helena, MT 59620-0901

RE: SWCDMI's 319 Grant Application

Dear 319 Review Committee:

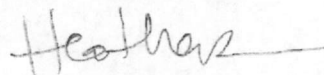
On behalf of the Bitter Root Water Forum, I am writing in support of the Soil & Water Conservation Districts of Montana, Inc (SWCDMI) application to the 319 grant program to help funding their mini-grant program. We believe that the mini-grant program is incredibly worthwhile and provides much needed financial assistance to conservation groups.

As a past recipient of mini-grants, I can personally attest to the value that these grants have in helping groups address nonpoint source pollution on the local level. With past mini-grants we have been able to put restoration projects that address TMDLs on the ground in the headwaters of the Bitterroot River; reach out to landowners that live near streams to increase opportunities for restoration in local subwatersheds; and establish a "Future Irrigators of the Bitterroot" field trip to allow students participating in the Future Farmers of America program to learn best practices for protecting water quality and quantity when irrigating.

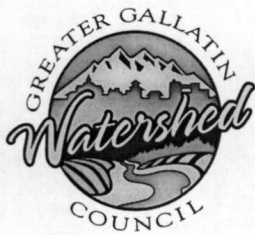
We encourage you to fund SWCDMI's application and keep the door open for conservation groups to receive assistance in taking steps to address NPS pollution in their watersheds.

Thank you again for your time and consideration.

Sincerely,



Heather Mullee  
Executive Director



# Greater Gallatin Watershed Council, Inc.

PO Box 751, Bozeman, MT 59771

October 3, 2013

Ms. Jan Fontaine  
Montana Association of Conservation Districts  
Soil & Water Conservation Districts of Montana, Inc.  
1101 11th Avenue  
Helena, MT 59601

Dear Ms. Fontaine:

It is my pleasure to write a letter in support of the Soil & Water Conservation Districts of Montana, Inc.'s mini-grant program for education and outreach activities.

The Greater Gallatin Watershed Council has been the recipient of this grant program several times in recent years. Most recently, we received a mini-grant to complete a storm drain stenciling project in collaboration with the City of Bozeman and Big Sky Youth Empowerment. The project directly educated 48 at-risk high school students from Bozeman and Belgrade about non-point source pollution and stormwater runoff. Indirectly, this project reached hundreds if not thousands of people, with coverage on the local news, in the papers, and over 100 storm drains stenciled downtown. Without the help from the Soil and Water Conservation District, this project would never have been possible. The grant program has greatly helped us achieve our goals of promoting water conservation in the Gallatin Valley while supporting the traditions of agriculture, community, and recreation.

In conclusion, I fully support the efforts of the Soil & Water Conservation Districts of Montana, Inc. to provide education and outreach funds to watershed groups across the state. As a headwaters state, we have a responsibility to protect the water we use, and to pass it on to those downstream in as good of quality as we received it. Any program that promotes water conservation in Montana is of benefit to our communities and our state.

Sincerely,

*Sierra Harris*

Sierra Harris

Watershed Coordinator  
Greater Gallatin Watershed Council

*Promoting conservation and enhancement of our water resources while supporting  
the traditions of community, agriculture and recreation.*

Officers of the Corporation:

Chair Neil Meyer

Vice Chair Russ Abolt

Treasurer Steve Ellis

President/Secretary  
Anne Dahl

October 3 2013

Robert Ray  
Montana DEQ  
PO Box 200901  
Helena, MT 59620 – 0901

Dear Robert:

Board of Directors:

Russ Abolt

Kvande Anderson

Steve Ellis

Pam Hamilton

Dave Johnson

Joan McGuire

Neil Meyer

Bill Moore

Jerye Motschman

Jim Quinn

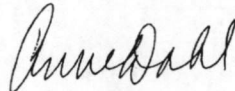
Gene Tingle

This letter is in support of the Mini-grant program that would fund education and outreach as well as on the ground projects for organizations that have a watershed restoration plan (WRP).

Swan Ecosystem Center is very likely to take advantage of the program and apply for these funds. In the Swan Lake watershed, we always have more projects, both on the ground and in the E&O realm, than there if funding to support them. We look forward to the opportunity.

Thank you.

Sincerely,



Anne Dahl, president

Advisory Board:

Lex Blood

Jim Burchfield

Many Valued  
Volunteers