

August 31, 2012

Greater Gallatin Watershed Council
Sierra Harris
PO Box 751
Bozeman, MT 59771-0751

RE: FY2013 319 Project Proposal: Lower Gallatin Watershed Restoration Plan

Dear Greater Gallatin Watershed Council,

Thank you for submitting your 2013 Clean Water Act Section 319 grant project proposal entitled Lower Gallatin Watershed Restoration Plan on behalf of the Greater Gallatin Watershed Council. This year we received 21 project proposals with a total request of about \$1,229,300; we anticipate being able to award about \$900,000 in 319 funds, therefore the competition for 2013 project funding will be high.

Attached are comments that DEQ is providing for your consideration in preparing your final application. These comments are meant to provide you with the technical advisory reviewers and DEQ's perspectives in hopes of helping you develop a successful grant application.

I recommend you contact and work closely with the Technical Coordinator listed below in developing a final grant application. The technical coordinator is your primary DEQ contact throughout this application process.

Name	Title	Telephone	Email
Ann McCauley	Technical Coordinator	406-444-9897	amccauley@mt.gov

As a reminder, the final application needs to be e-mailed and a signed hard copy must be post-marked to me no later than 5:00 p.m. Monday, October 1, 2012. The Agency Review Panel will be meeting Tuesday, October 23, 2012 in Helena to review final applications; applicants should plan on attending the meeting to present and answer questions regarding applications. Additional details to follow.

Again, thank you for your project proposal submission and I hope your project is successful.

Sincerely,

Robert Ray, Manager
Watershed Protection Section
Water Quality Planning Bureau

Encl: Technical Review Comments
Change in Grant Application PDF Reader

Comments for FY2013, 319 Project Proposal

Category: Watershed Restoration
Sponsor: Greater Gallatin Watershed Council
Title: Lower Gallatin Watershed Restoration Plan
319 Request: \$30,000

General Comments

- 319 funding is competitive this year. Please be thoughtful in your request for funds.
- Please ensure that your project relates to the goals and furthers the action plan of the 2012 NPS Management Plan.
- Please take the time to proofread the final application and ensure that it is consistent, free of errors and reads clearly.
- Please ensure that all the information in Section 1 of the Final Application is completed. This includes Project Location, Functional Category, Pollution Categories and relative Percents, Administrative Fee, Open Contracts (do not include mini-grants) and associated information.
- Please ensure timelines are included in the final application and that they are consistent with 319 funding, which will be available July 1, 2013.
- Please make sure that you include an Education and Outreach task and activities. The 319 funding request for E&O activities must be limited to no more than 10% of the total 319 funds request, however local match associated with E&O activities can exceed the 10% cap.
- Please ensure that a task is included to administer this contract. This task should include status reports, annual reports and a final report as well as appropriate billing and contract management. The 319 request for administrative activities must not exceed 10% of the total 319 funds request; however local match associated with administrative activities can exceed the 10% cap.
- Please ensure that you include a monitoring component for your project. For watershed restoration projects, monitoring is generally related to on-the-ground activities and relates to the impairment listings. For education & outreach monitoring is generally more of an evaluation of the project and how effective it was at achieving the desired outcomes.
- Late or incomplete applications will not be considered. If you have any questions please call your technical coordinator well before October 1, 2012.

Other Comments

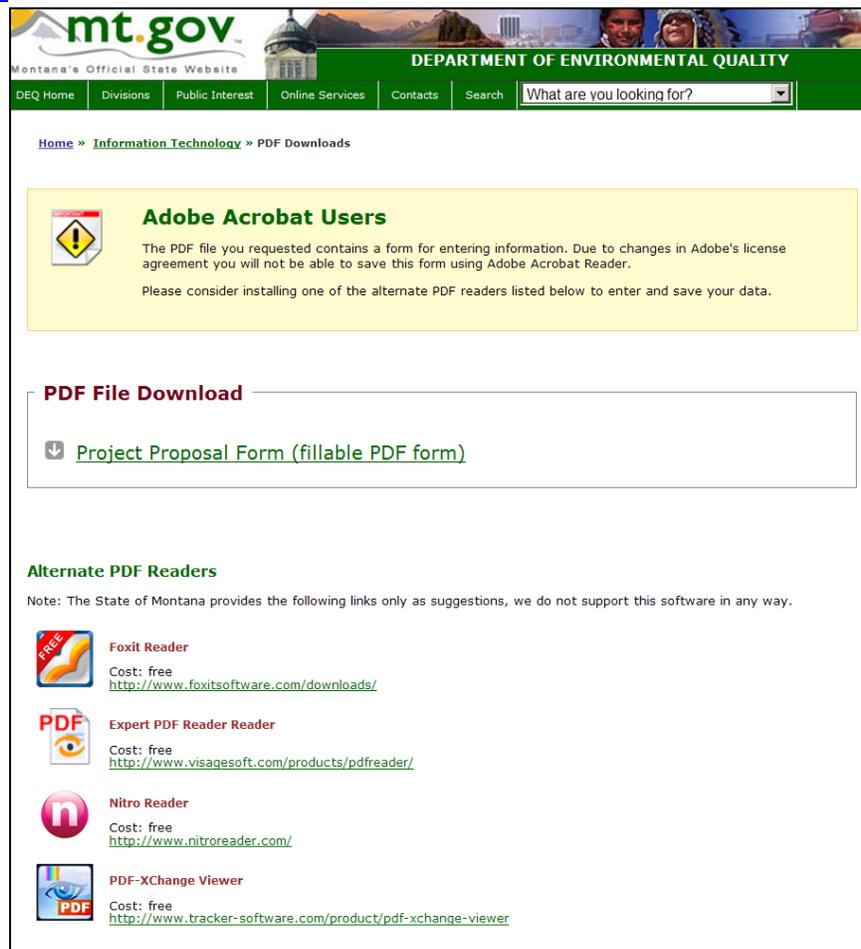
- Please provide more specifics on the boundaries of the Lower Gallatin Watershed, including on the provided map.
- You may want to think about narrowing the focus of the project. For example, is there a specific geographical area that needs more attention than others? Narrowing the focus has both benefits and drawbacks. It allows you to generate a more directly implementable plan, and it helps to prevent attempting to do more than your group can do. However, you need to make sure that the WRP is broad enough to cover both current and future areas of interest.
- Do you anticipate doing WRPs for other areas in the future? If so, please try to identify those areas in your final application.
- What kind of feedback has the general public given you so far regarding your proposed project? This can potentially help guide future activities.

- Considering your proposed timeline, and the assumption that you would like to implement your WRP, reviewers felt it could be useful to include a task for project planning and design to avoid a lag time between WRP planning and implementation.
- Task 1, Consider breaking the task into either two or more tasks (e.g., Task 1: Collaboration with stakeholders and WRP planning; Task 2: Writing WRP) or another option could include sub-tasks within the task.
- Task 1, Development of a WRP: Provide more information regarding how GGWC will work with stakeholders to integrate them fully into the development and writing of the WRP.
- Task 1, Development of a WRP: Re-consider the projected timeline for completing the project. While some components of the WRP development will take longer than others, maybe a year or 18 month timeline would be more appropriate?
- Each project in the “Watershed Restoration” category must have an education and outreach (E&O) task and a monitoring task. Please include these in your final application. Given the nature of your particular project, the E&O task might include holding public meetings to garner support and insight for the WRP, or it might include developing the E&O section in the WRP.
- The monitoring task for a WRP should be associated with evaluating how well the development of the WRP met the group’s goals, e.g. an implementable WRP that has broad and deep public support and is acceptable to DEQ.
- Please add a separate task for contract administration. Administration has to be its own separate task and cannot be more than 10% of the total 319 funds requested.

To: 319 Grant Applicants
From: MT DEQ (Stephanie Crider)
Date: August 17, 2012
Subject: Change in Grant Application PDF Reader

Recently, Adobe Acrobat changed its licensing agreement resulting in the immediate change of format for any editable PDF files created by the Department of Environmental Quality (DEQ). The result of this is still an editable PDF file for the Final 319 Grant Application, however, it will likely need to be opened and edited in a different PDF reader.

When you go to the DEQ website to download the final application you will be directed to a page detailing this change (see below). There are several options for free PDF readers; Foxit Reader is very similar to Adobe Acrobat, and quite user friendly. If you have any questions regarding the format of the application and how to use a different reader, please direct them to me, Stephanie Crider, at scrider@mt.gov or 406-444-2478.



The screenshot shows the Montana Department of Environmental Quality website. At the top, there is a navigation bar with the 'mt.gov' logo and the text 'Montana's Official State Website' and 'DEPARTMENT OF ENVIRONMENTAL QUALITY'. Below the navigation bar, there is a search bar and a dropdown menu. The main content area features a yellow warning box with a red exclamation mark icon and the heading 'Adobe Acrobat Users'. The text in the box states: 'The PDF file you requested contains a form for entering information. Due to changes in Adobe's license agreement you will not be able to save this form using Adobe Acrobat Reader. Please consider installing one of the alternate PDF readers listed below to enter and save your data.' Below this box, there is a section titled 'PDF File Download' with a download icon and a link to 'Project Proposal Form (fillable PDF form)'. At the bottom, there is a section titled 'Alternate PDF Readers' with a note: 'Note: The State of Montana provides the following links only as suggestions, we do not support this software in any way.' Below the note, there are four entries for alternate PDF readers: Foxit Reader, Expert PDF Reader Reader, Nitro Reader, and PDF-XChange Viewer. Each entry includes a small icon, the name of the reader, the cost (free), and a URL to the download page.

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