

August 31, 2012

Park County
Tracy Mosley
414 East Callender Street
Livingston, MT 59047

RE: FY2013 319 Project Proposal: Park County Natural Resource Education and Outreach Program

Dear Park County,

Thank you for submitting your 2013 Clean Water Act Section 319 grant project proposal entitled "Park County Natural Resource Education and Outreach Program" on behalf of Park County. This year we received 21 project proposals with a total request of about \$1,229,300; we anticipate being able to award about \$900,000 in 319 funds, therefore the competition for 2013 project funding will be high.

Attached are comments that DEQ is providing for your consideration in preparing your final application. These comments are meant to provide you with the technical advisory reviewers and DEQ's perspectives in hopes of helping you develop a successful grant application.

I recommend you contact and work closely with the Technical Coordinator listed below in developing a final grant application. The technical coordinator is your primary DEQ contact throughout this application process.

Name	Title	Telephone	Email
Mark Ockey	Technical Coordinator	406-444-5351	mockey@mt.gov

As a reminder, the final application needs to be e-mailed and a signed hard copy must be post-marked to me no later than 5:00 p.m. Monday, October 1, 2012. The Agency Review Panel will be meeting Tuesday, October 23, 2012 in Helena to review final applications; applicants should plan on attending the meeting to present and answer questions regarding applications. Additional details to follow.

Again, thank you for your project proposal submission and I hope your project is successful.

Sincerely,

Robert Ray, Manager
Watershed Protection Section
Water Quality Planning Bureau

Encl: Technical Review Comments
Change in Grant Application PDF Reader

Comments for FY2013, 319 Project Proposal

Category: Education & Outreach
Sponsor: Park County
Title: Park County Natural Resource Education and Outreach Program
319 Request: \$17,730

General Comments

- 319 funding is competitive this year. Please be thoughtful in your request for funds.
- Please ensure that your project relates to the goals and furthers the action plan of the 2012 NPS Management Plan.
- Please take the time to proofread the final application and ensure that it is consistent, free of errors and reads clearly.
- Please ensure that all the information in Section 1 of the Final Application is completed. This includes Project Location, Functional Category, Pollution Categories and relative Percents, Administrative Fee, Open Contracts (do not include mini-grants) and associated information.
- Please ensure timelines are included in the final application and that they are consistent with 319 funding, which will be available July 1, 2013.
- Please make sure that you include an Education and Outreach task and activities. The 319 funding request for E&O activities must be limited to no more than 10% of the total 319 funds request, however local match associated with E&O activities can exceed the 10% cap.
- Please ensure that a task is included to administer this contract. This task should include status reports, annual reports and a final report as well as appropriate billing and contract management. The 319 request for administrative activities must not exceed 10% of the total 319 funds request; however local match associated with administrative activities can exceed the 10% cap.
- Please ensure that you include a monitoring component for your project. For watershed restoration projects, monitoring is generally related to on-the-ground activities and relates to the impairment listings. For education & outreach monitoring is generally more of an evaluation of the project and how effective it was at achieving the desired outcomes.
- Late or incomplete applications will not be considered. If you have any questions please call your technical coordinator well before October 1, 2012.

Other Comments

- 319 funds are intended to address nonpoint source pollution. 319 funds cannot be used to address activities covered under a point source discharge permit. Many of the potential discharges associated with oil and gas development are regulated by point source discharge permits. In your final application, please establish clear ties between your proposed E&O activities and nonpoint source pollution. Please contact Paul Skubinna at the DEQ Watershed Protection Bureau (406-444-3639 or pskubinna@mt.gov) for assistance in determining which oil and gas related discharges are subject to permits, and which are considered nonpoint source pollution. Then, re-focus the project objectives and tasks to address the nonpoint sources of pollution.
- Please expand on the specific goals of the project with respect to what NPS pollutants/loads will be addressed. Please include type of load and whether it is related to surface or ground water.

- Please explain/identify what you would like your target audiences to do with the information you provide them. How will their actions help to reduce or prevent nonpoint source pollution?
- The target audience identified in the proposal included many sectors of the public community and high school students. Please include more information on how targeting each of the listed groups will help reduce NPS activities in the project area.
- Please identify all of the partners involved with the project, including high schools/ administrators where proposed workshops would be conducted.
- For clarity, please consider re-formatting the tasks to lump all of the high school presentations into one task, and all of the workshops into another.
- DEQ places a 10% cap on administration expenses. In other words, the amount of 319 funds (not match) requested for administration must not exceed 10% of the total amount of 319 funds (not match) requested in an application. The administrative cost request indicated in your Project Proposal exceeds the 10% cap.
- Please include a method for measuring project success.
- Please make sure that the signatory you indicate is someone who has the authority to legally sign contracts in behalf of Park County.
- Please obtain/submit letters of support from Park County leadership (e.g. commissioners, manager, other).

To: 319 Grant Applicants
From: MT DEQ (Stephanie Crider)
Date: August 17, 2012
Subject: Change in Grant Application PDF Reader

Recently, Adobe Acrobat changed its licensing agreement resulting in the immediate change of format for any editable PDF files created by the Department of Environmental Quality (DEQ). The result of this is still an editable PDF file for the Final 319 Grant Application, however, it will likely need to be opened and edited in a different PDF reader.

When you go to the DEQ website to download the final application you will be directed to a page detailing this change (see below). There are several options for free PDF readers; Foxit Reader is very similar to Adobe Acrobat, and quite user friendly. If you have any questions regarding the format of the application and how to use a different reader, please direct them to me, Stephanie Crider, at scrider@mt.gov or 406-444-2478.

The screenshot shows the Montana Department of Environmental Quality (DEQ) website. The header includes the 'mt.gov' logo and the text 'Montana's Official State Website'. The navigation bar lists 'DEQ Home', 'Divisions', 'Public Interest', 'Online Services', 'Contacts', and a search box. The breadcrumb trail reads 'Home » Information Technology » PDF Downloads'. A yellow box with a warning icon contains the heading 'Adobe Acrobat Users' and text stating that the PDF file contains a form that cannot be saved in Adobe Acrobat Reader due to licensing changes, and suggests installing an alternate PDF reader. Below this is a 'PDF File Download' section with a download icon and the link 'Project Proposal Form (fillable PDF form)'. The 'Alternate PDF Readers' section includes a note that the state provides links as suggestions and lists four options: Foxit Reader, Expert PDF Reader Reader, Nitro Reader, and PDF-XChange Viewer, each with a cost of 'free' and a download link.

mt.gov
Montana's Official State Website

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Alternate PDF Readers

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